



Phone 064 800 3975  
Email [info@socialjustice.co.za](mailto:info@socialjustice.co.za)

## FOUNDATION TRAINING APPLICATION

### Instructions:

- Please complete this form in BLOCK LETTERS.
- Please submit the following documents with your completed application form:
  - \* Copy of your ID document;
  - \* Copies of highest qualifications.

Forms and documents can be scanned and e-mailed to [info@socialjustice.co.za](mailto:info@socialjustice.co.za)

### COURSE DETAIL

Name of training program applied for

Date of training program

Place / venue of presentation

### APPLICANT BIOGRAPHICAL INFORMATION

Surname

Initials

Title

Preferred name

Organisation name

Position held

Maiden name and/or previous surname (if applicable)

Identity (RSA) or passport number (non-RSA citizens)

Date of birth

Gender (mark with an X)

Male

Female

Email Address

Do you have a disability

Yes

No

Nature of your disability



Social Justice

Contact numbers

Work

Cell

Home

Invoice address

(Please include the postal code)

Please select YOUR Payment Option:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Option 1

18.1 Full payment to claim 10% discount when you enroll for both our 16H Family Law and 40H Family and Divorce Mediation training courses

Option 2

18.2 R1450 payable upfront + R1,000 p/m for the balance of the training fees

Option 3

18.3 R1450 payable upfront + R500 p/m for the balance of the training fees

I hereby confirm the truthfulness and correctness of all particulars/ information supplied by me on this form. I hereby accept all the terms and conditions.

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Signature

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Date

## TERMS AND CONDITIONS

### General - Subsection A

1. The 10% promotional discount shall only apply to registrations for the 16h Family Law and 40h Family and Divorce Mediation courses, where trainees pay the full course fee for both the courses before the commencement of these courses (as per Payment Option 18.1).
2. The course fee includes all course materials if paid in full before the commencement of the training. Should the training venue provide catering Social Justice will provide a snack at 11h00, lunch, tea and coffee. Any special dietary requirements will be invoiced additionally accordance to the venue charges. Delegates will be informed before the commencement of the training regarding the provision made for catering.
3. For payment option 2 and 3 delegates can order lunch at an additional cost depending of the training venue. Should the training venue have no catering facilities, participants are required to bring lunches and snacks with. Delegates will be informed prior to the commencement of the training.
4. On completion of a course a Certificate of Successful Completion or a Certificate of Attendance will be issued as applicable.
5. Please note that registration for a course is not guaranteed and subject to availability of seats and a minimum required number of participants to secure the viability of the training.
6. As most of short learning programmes are offered at NQF level 4 and higher, specific entry requirements apply. Applicants are responsible to establish what the specific entry requirements are and to ensure conformity.
7. Postponement or cancellation of attendance must be done in writing to [anneke@socialjustice.co.za](mailto:anneke@socialjustice.co.za) at least 5 (five) working days prior to commencement of a course.
8. Substitutions to attend a course may be made in writing any time prior to such a course. Substitute attendees shall conform to the minimum entry requirements that may apply to any course.
9. Social Justice reserves the right to cancel and/or change the dates of any course up to 4 (four) working days before the commencement of the course. In case of cancellation, fees will be refunded, or arrangements can be made to reschedule the course.

10. Each student is responsible for his/her own travel and accommodation arrangements.

Finances - Subsection B

1. Final selection of payment terms (refer to sections 18.1 - 18.4) is at the option of the Social Justice Network.
2. Payment options and related requirements
  - 2.1 Payment Option 18.1 - (Full price payable upfront for both the 16h family law and the 40h family and divorce mediation training)
    - 2.1.1 Payment of 50% of the course fee must be made within 48h of receipt of the Confirmation of Registration which follows on this application to secure a booking.
    - 2.1.2 The remaining 50% shall be paid no later than 5 (five) working days before commencement of the course(s).
  - 2.2 Payment Option 18.2 - (R1,450 payable upfront + R1,000 p/m for the balance of the training fees)
    - 2.2.1 Payment of R1,450 must be made within 48h of receipt of the Confirmation of Registration which follows on this application to secure a booking.
    - 2.2.2 Payment of the monthly fee of R1,000 shall be received by the last day of each calendar month following the month of the first day of the first course.
    - 2.2.3 Payment of monthly fees shall be received until the sum of the balance has been settled in full.
  - 2.3 Payment Option 18.3 - (R1,450 payable upfront + R500 p/m for the balance of the training fees)
    - 2.3.1 Payment of R1,450 must be made within 48h of receipt of the Confirmation of Registration which follows on this application to secure a booking.
    - 2.3.2 Payment of the monthly fee of R500 shall be received by the last day of each calendar month following the month of the first day of the first course.
    - 2.3.3 Payment of monthly fees shall be received until the sum of the balance has been settled in full.
3. All Applicants shall, upon successful completion of the requested courses, become eligible for registration as members of the Social Justice Network and accreditation as mediator with Social Justice Foundation.
4. Membership to the Social Justice Network shall be in accordance with the Social Justice Network Rules of Membership policy. Such policy may be changed by the Social Justice Network without prior notice to members.
5. Please e-mail proof of payment to [info@socialjustice.co.za](mailto:info@socialjustice.co.za).
6. If payment has not been received (as per this contract) prior to commencement of a course, non-paying students may be refused access to the course at the discretion of Social Justice.
7. If a cancellation or a request for postponement is received less than 10 (ten) working days prior to commencement of a course, a penalty fee of 20% will be applicable. If cancellation or a request for postponement is received less than 5 (five) working days prior to commencement of a course, a penalty fee of 40% will be applicable.
8. If a cancellation is done after course materials have been furnished, the cost thereof will be deducted from the refund, if applicable.
9. Failure to notify (written cancellation or postponement) shall attract penalties equal to the full course fee and the stipulations of subsection B (2) of this Agreement shall nonetheless apply.
10. Any cash deposits into the Social Justice Network's bank account shall attract additional bank charges. The FNB cash handling fee will be added to your account to cover the additional bank charges levied by FNB.
11. Monthly training fees is due on or before the last day of the month. Overdue payments shall attract a penalty of 20% on the monthly fee, which amount shall be added to your account.
12. If Social Justice Network Pty Ltd or Social Justice Foundation NPO are required to institute legal proceedings to recover any outstanding fees due in terms of this agreement, the party(ies) in default shall be liable for 'Social Justice' legal costs on the scale as between attorney and own client.